



EMPLOYMENT APPLICATION

We appreciate your interest in applying for a position at Dc_Y'A U_]. To assist us in assessing your application, please complete the following confidential information. It is important that you fill in all parts of this form.

You may attach a resume to your application however your resume will not be returned to you.

PERSONAL DETAILS

Full name: _____

Address: _____

Telephone number: (home) _____

(mobile) _____

Date of birth: _____

Age: _____

AVAILABILITY

Please indicate the hours you are available to work. These times should be from when you are ready to commence a shift at the restaurant. Our working day may be made up of many shifts including early mornings, days, afternoons and late nights. The minimum allowable employment period is 3 hours per shift.

	FROM	TO	FROM	TO	FROM	TO
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
SATURDAY						
SUNDAY						

Location/s being applied to: 6070 W BELL ROAD _____

Maximum hours available to work per week: _____

Date available to commence: _____

/ /

EDUCATION

Are you a student?	Yes	No
Current or final year of study:		
Course being studied		

SECONDARY EDUCATION

School name:		
Subjects studied:		
Qualifications attained:		
Last year attended:		

TERTIARY EDUCATION

Institution name:		
Course studied:		
Qualifications attained:		
Last year attended:		

OTHER SKILLS/COURSES (please complete if applicable)

What other courses have you undertaken (e.g., hospitality, first aid, RSA etc.)? Please provide details.

Do you have any cooking skills?	Yes	No
If yes, give details:		

Do you have any prep and serving skills?	Yes	No
If yes, give details:		

Do you have any managing skills?	Yes	No
If yes, give details:		

Do you have any cash register or money handling skills?	Yes	No
If yes, give details:		

Do you have any other skills	Yes	No
If yes, give details:		

PREVIOUS EMPLOYMENT (If applicable)

Please provide previous employment details (complete with your current or most recent employer first):

Name of employer: _____
Name of supervisor: _____ Phone: () _____
Address of employer: _____
Position held: _____
Start date: / / End date: / /
Summary of main duties: _____

Reason for leaving: _____

Name of employer: _____
Name of supervisor: _____ Phone: () _____
Address of employer: _____
Position held: _____
Start date: / / End date: / /
Summary of main duties: _____

Reason for leaving: _____

List any hobbies, sporting activities, interests, languages or special skills that you have: _____

PREFERENCES

Which area of the restaurant would you prefer to work in?

- Kitchen Serving area Cashier
(must have at least 1.5 years Bar experience)

Please provide details of 2 work-related referees who can be contacted. In the event that you have no work history, a character reference should be given.

NAME	POSITION HELD	ORGANISATION	PHONE NUMBER	PERSONAL OR WORK REFERENCE?

PREVIOUS INJURIES

Working in hospitality by its nature, can be physically demanding and requires a certain degree of physical ability. We require that you inform us of any pre-existing injury that may be affected by this work, in the space provided below. A failure to notify Poke Maki's of any such injury which might be affected by the proposed employment, could result in ineligibility for future related compensation claims.

Due to the large amount of applications we receive, unfortunately not all applicants can be interviewed. Applicants will be selected for an interview based on the information provided in this application.

The information included in this form is true and correct. I authorise Poke Maki's to use the information to reference-check my past history.

Applicant's signature: _____ Date: _____